

Electronic Bicycles and Electronic Scooters Policy

Purpose

The purpose of this Policy is to support responsible, safe and lawful use of electronic scooters (**e-scooters**) and electronic bicycles (**e-bikes**) by students travelling to and from St Margaret's Berwick Grammar (**SMBG**, the **School**). The School aims to promote safe, equitable and inclusive environment for members of the school community, while supporting positive travel behaviours, student wellbeing and ensure the use of e-scooters and e-bikes align with Victorian road safety laws and SMBG's duty of care obligations while maintaining a safe learning environment.

Students aged 16 years and over may legally ride compliant e-scooters and e-bikes to and from school in accordance with Victorian road laws. However, these devices are not permitted to enter or be stored on SMBG grounds. Students must dismount before reaching the school gates and secure their device off campus

Students and families are expected to comply with all relevant legal requirements, including age restrictions, helmet use, speed limits and designated riding areas.

Scope

This policy applies to all students, parents/guardians, staff, volunteers, contractors, visitors, and members of the school community involved in school-related activities, both onsite and offsite, including excursions, camps, and events. It outlines the expectations, requirements, and safety responsibilities for the use of e-bikes and e scooters on and around SMBG grounds, including when travelling to and from school.

E-Bikes

Students who choose to ride e-bikes to and from SMBG must ensure that the device complies with all Victorian legal requirements, please refer to **Appendix A-Two types of permitted e-bikes** for further information.

Students must not ride e-bikes on or within School grounds at any time, including before, during, or after school hours.

E-bikes are **not permitted to be brought onto or stored on School grounds**. Students must dismount prior to reaching the school gates and make alternative arrangements to secure their device off campus.

Prohibited Use

Students who ride e-bikes that do not comply with Victorian Road Laws, including modified or non-compliant devices, are not permitted to use these devices in connection with travel to or from the school.

E-bikes must not be used on School grounds or during school-related activities such as camps, excursions, or interschool events.

Road Rules

E-bike riders must follow the same road rules that apply to regular bicycles. This means:

- always wear a properly fitted helmet
- do not use a mobile phone while riding and
- use lights in low light.

Students and families are encouraged to familiarise themselves with [Electric bikes | Rules and safety requirements in Victoria - Transport Victoria](#)

E-Scooters

Students who choose to ride e-scooters to and from SMBG must ensure that the e-scooter complies with specifications in the Victorian road rules are legal to use across Victoria. Please refer to **Appendix B Legal e-scooter**.

Students must not ride e-scooters on or within School grounds at any time, including before, during, or after school hours.

E-scooters are **not permitted to be brought onto or stored on School grounds**. Students must dismount prior to reaching the school gates and make alternative arrangements to secure their device off campus.

It is against the law to ride an e-scooter on public land if it doesn't meet Victorian device requirements.

Students and families are encouraged to familiarise themselves with [E-scooter road rules in Victoria - Transport Victoria](#)

School Response

If a student brings an e-bike or e-scooter onto School grounds, rides an e-bike or an e-scooter within School grounds, or uses a device that does not comply with Victorian Road Safety laws, the following actions may occur:

- A meeting will occur with the student and their parent or carer to discuss and reinforce the legal and safety expectations regarding the use of the device
- The student will be required to leave the School grounds with the e-bike or device via a safe and appropriate mode of transport if required. Where required, a parent or carer will be contacted to collect the student and the device.

The student may only return to School following a meeting with a parent or carer to confirm appropriate and lawful use of the device.

Responsibility and Liability

Students and families who choose to use e-bikes or e-scooters as a mode of transport to and from SMBG do so at their own risk and must comply with all Victorian road rules. The School does not accept responsibility for the loss, theft, or damage of privately owned e-bikes or e scooters, nor for incidents that occur while travelling to or from school. SMBG reserves the right to enforce this Policy to ensure the safety and wellbeing of all members of the school community.

Definition

School Grounds: All areas within the boundaries of SMBG from any entry or exit gate(s) onwards.

Related Policies and Resources

Child Safety and Wellbeing Policy

Child Safety Code of Conduct

Duty of Care Policy

[Road Safety Education](#)

[Bicycle road rules Transport Victoria](#)

[Electric bikes | Rules and safety requirements in Victoria - Transport Victoria](#)

[E-scooter road rules in Victoria - Transport Victoria](#)
[e-scooter information in Chinese \(simplified\)](#)
[e-scooter information in Hindi](#)

Review

This policy is approved by the Executives and is reviewed every two years, and/or earlier where required.

Effective Date	August 2026
Review Date	August 2028
Published	Website, Nexus

Appendix A Two types of permitted e-bikes

There are two types of permitted e-bikes:

All e-bikes must have working pedals.

1. Electrically power-assisted cycle (EPAC)

EPACs are the most common type of e-bike available. They:

- have a motor with a maximum continuous rated power of **250 watts**
- provide assistance only when the rider is pedalling
- cut off assistance at 25km/h
- **cannot be propelled by a throttle** (except up to 6km/h – sometimes referred to as “walk mode”).

Components	Example	Regulation	Compliance
Throttle Switch		Electric power / Walk assist without pedalling - up to 6 km/h	 Allowed
Throttle Switch		Electric power without pedalling over 6 km/h	 Not Allowed
Motor and Pedals		Electric assistance with pedalling Up to 25* km/h, and Up to 250 watts continuous rated power	 Allowed
Motor and Pedals		Electric assist with pedalling Over 25* km/h, or Over 250 watts continuous rated power	 Not Allowed

Power-Assisted Pedal Cycle (PAPC)

This category includes power-assisted pedal cycles with a maximum power output of 200 watts or less (peak power output).

These low powered bikes are not commonly available in Australia. They:

- have up to 200 watts maximum power output.

Components	Example	Regulation	Compliance
Throttle switch and Pedals		Electric assist with pedalling; and Up to 200 watts maximum power output	 Allowed
Motor and Pedals		Electric assist with pedalling; and Up to 200 watts maximum power output	 Allowed

Appendix B- Legal e-scooter

E-scooters that comply with specifications in the Victorian road rules are legal to use across Victoria.

It is against the law to ride an e-scooter on public land if it doesn't meet Victorian device requirements.

Legal e-scooter

- has a maximum speed of 25 km/h when ridden on level ground
- transports one person while the person is standing or seated
- has two wheels (one in front of the other)
- has a footboard between the front and rear wheels
- is steered by a handlebar, and
- does not weigh more than 45kg

E-scooter riders must:

- be 16 years old or over
- wear a properly fitting helmet
- ride at no more than 20 km/h
- ride on:
 - shared-use paths
 - bicycle paths
 - roads with a speed limit of up to 60 km/h
- use flashing or steady front and rear lights, if riding at night or in low light
- park responsibly in a location that does not disrupt pedestrians or pose a safety hazard
- keep to approved areas if using a hired e-scooter.

If you're riding an e-scooter, you can't:

- ride on the footpath
- ride an e-scooter capable of more than 25km/h
- ride on roads with a speed limit above 60km/h
- ride under the influence of drugs or alcohol
- use a hand-held mobile phone
- carry passengers or animals
- ride in tandem (side by side).

You don't need a licence to ride an e-scooter in Victoria. However, failure to follow the rules could result in substantial fines.