

# St Margaret's Berwick Grammar

Short Term Study Tour  
Application



## Student Applicant's Details:

Start Date          
D D M M Y Y Y Y

Number of Weeks Study

Years Learning English

Date of Birth          
D D M M Y Y Y Y

Age

Gender     
MALE FEMALE OTHER

Family Name :

Given Name :

Preferred Name:

Home Address :

State :  Postcode :

AU Address :

State :  Postcode :

Passport Number

Expiry Date          
D D M M Y Y Y Y

Country :

Visa Number :

Arrival Date          
D D M M Y Y Y Y

Visa Subclass :

Parent / Guardian's Details:

Parent / Guardian 1 ☐ MR ☐ MRS ☐ MS ☐ DR ☐ OTHER

Family Name :

Given Name :

Preferred Name:

Email :

Mobile :

Relationship to Applicant :

I Speak English ☐ I Speak

Parent / Guardian 2 ☐ MR ☐ MRS ☐ MS ☐ DR ☐ OTHER

Family Name :

Given Name :

Preferred Name:

Email :

Mobile :

Relationship to Applicant :

I Speak English ☐ I Speak



Card Authorisation

I request you ST MARGARET’S SCHOOL to arrange for \$50.00 funds to be debited from my nominated card. Please see the School's Domestic Fee Schedule for accepted cards and transaction surcharges that may apply.

Card No :

Expiry Date :   
D D M M


Card Type : ☐ Visa ☐ Mastercard ☐ AMEX ☐ UnionPay

Cardholder Name :

Signature : Date :

## Please return the following documents

 Completed and signed Short Term Study Application form (This Form)

 Copy of child's passport

 Copy of Visa Grant Notice

Information is collected in this form and during your short term study enrolment in order to meet our obligations under the Education Services for Overseas Students Act 2000 and the National Code 2018; to ensure student compliance with the conditions of their visas and their obligations under Australian immigration laws generally. The authority to collect this information is contained in the ESOS Act 2000 and the National Code of Practice for Registration Authorities and Providers of Education and Training to Overseas Students 2018. Information collected about you on this form and during your short term study enrolment can be provided, in certain circumstances, to the Australian Government and designated authorities. In other instances information collected in this form or during your enrolment can be disclosed without your consent where authorised or required by law.

The National Privacy Principles contained in the Commonwealth Privacy Act require St Margaret's Berwick Grammar to advise all families, future, current and past, of the need from time to time to disclose personal information to other people providing services to the School, or others who provide information related to your child's educational needs. Information such as medical and personal details of students and their families will be held by the School, before and during the course of the student's enrolment. The School will also hold and may utilise information to assist with maintaining the school's past student database and for fundraising purposes.

The School has a duty of care throughout your child's period of enrolment and may need to disclose to others such as organisers of excursions, camps and sports programs information to assist in the duty of care of your child. There will also be times when information may need to be provided regarding fundraising and social activities.

I/We acknowledge that I/we have made a full and frank disclosure of all required and relevant information in this application. I/We are aware that failure to make a full and frank disclosure may result in the cancellation of this application and/or cancellation of a student's enrolment. I/We also acknowledge that I/we have read and understood the information from the School, and agree to abide by all school policies for the duration of the enrolment.

I/We also acknowledge that I am liable/we are jointly and severally liable for all fees, interest and charges stated in each School account relating to the student above, and for any expenses, cost or disbursements incurred by St Margaret's Berwick Grammar in recovering outstanding monies.

**Signature** : \_\_\_\_\_ **Date** : \_\_\_\_\_

**Signature** : \_\_\_\_\_ **Date** : \_\_\_\_\_

St Margaret's Berwick Grammar is a child safe environment. Our school actively promotes the safety and wellbeing of all students, and all school staff are committed to protecting students from abuse or harm in the school environment, in accordance with their legal obligations including child safe standards.