

Campus:	Berwick and Officer
Reports to:	Director of Athleticism and Basketball Coordinator
Rate:	Subject to experience
Appointment:	Casual

St Margaret's Berwick Grammar Grows Great People

St Margaret's Berwick Grammar is a leading non-denominational independent private school for boys and girls, from Early Learning to Year 12. Our School is a safe, welcoming, and serene place that offers students outstanding learning opportunities in beautifully curated grounds. Our excellent learning spaces and facilities, set over 2 campuses and 50 acres, provide our students with a place to belong, connect, grow, and flourish.

Our Vision

To encourage children to strive to be their best selves, now and in the future, for the betterment of all humanity and the planet.

We action our Vision through our Schools Values

Our School Values of Courage, Curiosity, Character, and Respect have been developed through engagement with key stakeholder groups (students, parents, staff, alumni, and our Council) and sit at the heart of our education community, guiding every aspect of our learning and decision-making.

Commitment to Child Safety

St Margaret's Berwick Grammar is a child safe environment and has zero tolerance for child abuse. Our School actively promotes the safety and wellbeing of all students, and all School staff are committed to protecting students from abuse or harm. Our School is committed to promoting cultural safety for First Nations children and for children from culturally and/or linguistically diverse backgrounds, and to providing a safe environment for children with a disability.

All staff must read, understand, and adhere to the school's child safety standards as well as abide by the SMBG Coaches Code of Conduct at all times.

Please note before applying:

- A Working with Children Check is a requirement prior to commencing.
- Any offer of employment is conditional upon you submitting a National Criminal History Record Check that confirms no record of relevant criminal activity.

Job Overview:

Reporting to the Director of Athleticism and Basketball Coordinator at St Margaret's Berwick Grammar, this casual coaching role supports the school's basketball programs within the St Margaret's Berwick Grammar community.

Key Responsibilities:

- Attendance at all fixtured events and training sessions as requested by the Director of Athleticism and Basketball Coordinator.
- Wear the provided SMBG branded uniform to training sessions and matches.
- Submit accurate timesheets in Clipboard (sports management system).
- Assist in selecting players, building skills, and coaching assigned teams to optimise performance.
- Keep accurate records on Clipboard of student attendance and performance, contributing to team improvement.
- Coordinate with the Director of Athleticism and Basketball Coordinator to deliver an engaging and effective basketball program.
- Maintain respectful and professional relationships with students, parents, staff, and other stakeholders at all times.
- Show dedication, enthusiasm, and a strong sense of responsibility for the sport of basketball
- Attend relevant training sessions and professional development opportunities within your sporting code.
- Ensure all match-day venues are fully equipped.
- Schedule and communicate with sporting officials, including referees, umpires, medics, timekeepers and scorers.
- Stay on-site until all students have been collected by their Parents or Guardians after games.
- Liaise with the Student Office, or opposition coaches for medical assistance and provide first aid to injured students when needed. Complete incident reports if required.
- Record match scores and top players on Clipboard by 12:00pm the following day and report any significant issues to the Director of Athleticism or Basketball Coordinator.
- Provide input for student sports awards based on commitment and achievement. And attend Athleticism Presentation Night.
- This role also encourages active involvement in school life, promoting community engagement and participation in various events.

Key Selection Criteria:

Required

- Proven experience in coaching and/or playing basketball at a school or community level.
- Level 2 First Aid, including asthma and anaphylaxis management.

Personal Qualities:

- A highly organised individual with a “can-do” attitude.
- Ability to handle multiple tasks and interact with diverse stakeholders.
- Stay calm, focused, and resourceful in high-pressure situations.
- Demonstrate a committed and positive approach to all coaching duties.
- Capacity to flexibly adapt to a variety of sporting abilities and needs.